

MODEL EMPLOYER'S STATEMENT

Employer's particulars	Employer's name: Employer's address: Postcode and town: Chamber of Commerce number:
Employee's particulars	Employee's name: Employee's address: Postcode and town: Date of birth: Commencement of employment: Position: D male D female(day-month-year)
Type of employment contract	The employee: Is there a trial period? Is there any intention to terminate the employment in the near future? If so, please explain: Director / shareholder:	D is employed for an indefinite period / on a permanent basis D is employed for a definite / on a temporary basis until..... D is flexibly employed as a..... (e.g. temporary agency worker, stand-in worker or on-call worker) D no D yes If so, has the trial period passed? D no D yes D no D yes D no D yes
Employment continuation statement (if applicable)	If the employee continues to perform as at present and business conditions remain the same, the contract for a definite period will be converted into a permanent appointment when that period expires:	D no D yes (Extra signature) Name of signatory:
Income	1. Gross annual salary ¹ 2. Holiday allowance ² 3. Unsocial hours bonus ⁴ 4. Regular ³ thirteenth month's salary 5. Commission ⁴ 6. Regular ³ Christmas bonus 7. Overtime allowance ⁴ 8.	€ (basic salary exclusive of overtime, etc.) € € € € € € €
Loans / attachment of wages	Have you provided the employee with a private loan? Have the employee's wages been attached or has an assignment of those wages imposed?	D no D yes If so, commencement date: Principal sum €.....term.....annual payment €..... D no D yes If so, the maximum monthly amount attached €.....
<p>¹) The gross annual salary based on the usual number of working weeks in the sector. ²) If holiday vouchers were issued, note their entire value. ³) Regular refers to the unconditional income components laid down in the employment contract. ⁴) If there is a structural allowance for unsocial hours, provision and/or overtime allowance, note the amount granted over the past 12 months.</p>		
<p>The signatory declares on behalf of the employer that this form was completed truthfully. Name of signatory: Should you want to verify the information, please contact:</p>	<p>Signed in.....on</p> <p>Signature</p> <p>Name:.....Tel:</p>	